

**PENOBSCOT COUNTY  
UNORGANIZED TERRITORY ADMINISTRATION  
97 HAMMOND STREET  
BANGOR, ME 04401  
942-8566**

**APPLICATION FOR DRIVEWAY/ENTRANCE**

Application is hereby made by: \_\_\_\_\_ whose mailing address is: \_\_\_\_\_, to construct a driveway/entrance to the property on the (North)\_\_\_\_, (South)\_\_\_\_, (East)\_\_\_\_, (West)\_\_\_\_ side of State Highway Route # \_\_\_\_\_ or local road name \_\_\_\_\_ in the Township of \_\_\_\_\_, Penobscot County at a point approximately \_\_\_\_\_, (North)\_\_\_\_, (South)\_\_\_\_, (East)\_\_\_\_, (West)\_\_\_\_ (feet) from \_\_\_\_\_, for the purpose of entering a  
(Town Line, Road, Street, Stream)

Residence \_\_\_\_\_, Restaurant\_\_\_\_, Store \_\_\_\_\_, Woodlot \_\_\_\_\_, Other\_\_\_\_, description\_\_\_\_\_.

Telephone number where applicant may be contacted. \_\_\_\_\_

Please complete the following information in regard to the location and requested entrance(s):

1. Frontage of lot along highway \_\_\_\_\_ feet.
2. Number of entrances requested \_\_\_\_\_.
3. Proposed width of entrance(s) \_\_\_\_\_ feet. (Between 12 and 22 feet)
4. Setback from center of highway to any structures \_\_\_\_\_ feet.
5. Size of culvert \_\_\_\_\_ inches. (Minimum diameter: 15 inches, Minimum length: 20 feet)
6. The surface on the proposed driveway is to be \_\_\_\_\_.
7. Construction desired to commence on or about \_\_\_\_\_, 20\_\_\_\_ and expected to be completed on or about \_\_\_\_\_, 20\_\_\_\_.

**THE APPLICANT HEREBY AGREES:**

1. To provide, erect and maintain all necessary barricades, lights, warning signs and other devices to safeguard traffic properly while the work is in progress.
2. That the highway will at no time be closed to traffic.
3. In all cases to notify the Penobscot County Unorganized Territory Administration Office at least 24 hours before starting work on the driveway.
4. Ensure that notification to Dig Safe is made before any construction within the right-of-way commences.
5. Obtain, have delivered to the site and install any culverts and/or drainage structures, which may be necessary for drainage. The size, type and length of culverts and size and type of other incidental structures to be recommended by the Penobscot County Unorganized Territory Administration Office. Material must be tapered at both ends of the new culvert to match the existing ditch line to allow for the unimpeded flow of water. Penobscot County will maintain culverts ONLY if the recommended structures are used and ONLY after inspection and approval by the Penobscot County Unorganized Territory Administration Office.
6. A further condition of the permit shall be that the applicant shall pay all damages, fines and penalties for which he shall become liable, and shall indemnify and save harmless said County Commissioners against all suits, claims, damages and proceedings of every kind arising out of the construction and maintenance of said driveway approach, including snow removal.
7. To provide a plan or sketch showing description and detail of work.

Date: \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

The space below is to be used for a sketch by the applicant. A sketch is required as a part of this application or blueprints may be furnished in duplicate.

#### INSTRUCTIONS FOR SUBMITTING PERMIT

An applicant desiring to construct a driveway(s)/entrance connecting with any highway or road which comes under the jurisdiction of the Penobscot County Commissioners should forward this application to the Penobscot County Unorganized Territory Administration Office at 97 Hammond Street, Bangor, ME 04401.

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***Any obstruction not in compliance with Penobscot County's Driveway and Entrance Policy, which is placed within the County's right-of-way without prior written approval by the Unorganized Territory Administration Office is subject to removal at the landowner's expense.***

This application has been reviewed and is hereby approved:

Dated: \_\_\_\_\_ 20\_\_

By: \_\_\_\_\_  
Director, Unorganized Territory Administration